

# Safeguarding Policy – Creating Effective Generations (CEG)



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| <b>Company Name</b>         | Creating Effective Generations (CEG) |
| <b>Approved/Reviewed by</b> | Charlie Aston                        |
| <b>Last Review Date</b>     | 07/01/2026                           |
| <b>Date of Next Review</b>  | 07/01/2027                           |

# Safeguarding Policy

**Creating Effective Generations (CEG)**

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# 1. Introduction

Creating Effective Generations (CEG) delivers mentoring, workshops, training, and safeguarding interventions for children, young people, and families.

CEG is committed to ensuring that all children and young people (under 18) are safeguarded and protected from harm while accessing any service.

This policy sets out how CEG:

- Protects children and young people from harm
- Responds to safeguarding concerns
- Works in partnership with other agencies
- Aligns safeguarding practice with data protection and privacy principles

## 2. Legal Framework

CEG operates in line with:

- Children Act 1989 & 2004
- Working Together to Safeguard Children
- Keeping Children Safe in Education (KCSIE)
- UK GDPR & Data Protection Act 2018
- Human Rights Act 1998
- Modern Slavery Act 2015
- Prevent Duty Guidance

## 3. Safeguarding Principles

CEG applies the following principles across all mentoring, workshops, and training:

- The welfare of the child is paramount
- Safeguarding is everyone's responsibility
- Early identification and intervention are critical
- Children have a right to be heard and taken seriously
- Information is shared appropriately to protect safety
- Safeguarding practice is trauma-informed and contextual

## **4. Scope of Policy**

This policy applies to:

- All CEG staff and volunteers
- Contractors and sessional workers
- Partner organisations delivering joint services
- All environments including community settings, schools, and online delivery

## **5. Types of Harm and Risk**

Children and young people may experience:

- Physical abuse
- Emotional abuse
- Sexual abuse
- Neglect
- Domestic abuse
- Coercive control
- Bullying and peer-on-peer abuse
- Self-harm and suicidal ideation
- Contextual and community-based harm

## **6. Exploitation and Contextual Safeguarding**

CEG works with children at high risk of exploitation. Safeguarding includes:

- Child Sexual Exploitation (CSE)
- Child Criminal Exploitation (CCE)
- County Lines
- Trafficking and Modern Slavery
- Gang involvement and serious youth violence
- Financial and social media exploitation

CEG recognises that exploitation is complex and often overlaps.

## **7. Online Safety**

CEG recognises risks linked to digital platforms, including:

- Grooming
- Online coercion and blackmail
- Sharing of indecent images
- Live streaming abuse

Online safeguarding applies to all mentoring and communication.

## **8. Roles and Responsibilities**

### **All Staff Must:**

- Recognise signs of harm
- Report concerns within 24 hours
- Maintain professional boundaries
- Follow safeguarding and data protection policies
- Record information accurately

### **Designated Safeguarding Lead (DSL)**

#### **Daniel Andrews**

The DSL is responsible for:

- Managing safeguarding concerns
- Making referrals to external agencies
- Supporting staff
- Ensuring accurate record keeping
- Coordinating multi-agency responses

#### **Mica Mckenzie**

The Deputy DSL responsible for:

- Providing safeguarding advice to the team
- Covering DSL responsibilities in their absence
- Handling complaints about the DSL

## **9. Safeguarding Procedures**

### **Immediate Risk**

- Call 999

- Ensure immediate safety
- Inform DSL

### **Reporting Concerns**

- Report within 24 hours
- Record factual information (date, time, details)

### **Referral**

- MASH / Social Care / Police where thresholds are met

### **Ongoing Monitoring**

- Continue escalation if risk remains

## **10. Managing Disclosures**

When a child discloses:

- Listen without interruption
- Do not ask leading questions
- Do not promise confidentiality
- Reassure the child appropriately
- Record information accurately

In cases of serious harm:

- Follow emergency procedures
- Work with police and safeguarding services

## **11. Information Sharing and Confidentiality**

### **Key Principle**

Safeguarding overrides confidentiality where a child is at risk.

Information may be shared without consent when:

- There is risk of harm
- A disclosure is made
- Crime prevention is required

Information is shared:

- On a need-to-know basis
- With appropriate professionals

## **12. Data Protection and Record Keeping**

This policy aligns with the CEG Data Protection Policy.

CEG will:

- Record safeguarding concerns clearly and factually
- Store records securely (locked or encrypted systems)
- Restrict access to authorised staff only
- Retain records in line with safeguarding guidance

## **13. Safer Recruitment**

CEG ensures:

- DBS checks for all staff
- Risk-based recruitment decisions
- Ongoing safeguarding training

CEG meets its legal duty to refer individuals to the DBS where required.

## **14. Allegations Against Staff**

Concerns about staff must be reported to the DSL immediately.

If the concern involves the DSL:

- Report to the deputy DSL

The DSL or Deputy DSL will:

- Refer to LADO
- Liaise with police
- Ensure appropriate action

## **15. Safeguarding in Service Delivery (Mentoring, Workshops & Training)**

CEG delivers services in varied environments including community spaces and partner venues.

Safeguarding includes:

- Pre-session risk assessments
- Clear communication with partner agencies
- Adherence to individual care plans
- Safe supervision arrangements
- Awareness of environmental risks

## **16. Risk Management and Supervision**

- Staffing ratios are agreed with partners
- CEG follows partner agency safeguarding policies
- Activities may be stopped if unsafe
- Dynamic risk assessments are required

## **17. Health, Safety and First Aid**

- Emergency: call 999
- Non-emergency: call 111
- Medical concerns shared with responsible professionals
- Medication remains responsibility of carers/partners

## **18. Consent and Information Sharing with Families**

CEG works transparently but:

- Consent is not required for safeguarding
- Information may not be shared with parents if risk increases
- Decisions are case-by-case

Young people may consent where appropriate (Gillick competence), but safeguarding overrides consent where necessary.

## **19. Working with Partners**

CEG works collaboratively with:

- Schools
- Local Authorities
- Social Care
- Police

All work is guided by:

- Service Level Agreements (SLAs)
- Shared safeguarding responsibilities
- Information sharing protocols

## **20. Whistleblowing**

Staff must report concerns if:

- Safeguarding is not being addressed
- Practice is unsafe

Concerns can be escalated externally if required.

## **21. Complaints**

Safeguarding concerns or complaints should be raised with CEG.

Contact:

- 01614259625
- [info@cegprogramme.com](mailto:info@cegprogramme.com)

Concerns may also be raised with external safeguarding authorities.

## Policy Approval

This policy is approved by:  
**Charlie Aston**